

No Present: P. Stewart, J. Burke, D. Cobbold, G. Smith, C. Rankin, J. Critchley, B. Spanswick, L. Abernethy, Revd. J. Roberts, M. Patterson, H. Livesey, J. Archbold, D. Sharples, J. Raynor, J. Lock, (Lycig only: G. Fallows, T. Slater) Action

The first part of the meeting was session 3 of the Lycig training.

- 1 Opening prayer was undertaken by Revd. Roberts.
- 2 Apologies for absence: D. Koogie, C. Matthews, W. Casey, J. Johnson
- 3 Matters arising from the APCM. The chairman welcomed new members and distributed to all members a new handbook he had updated. Members were reminded that the business of the PCC is, generally, confidential (until the minutes are approved at the following meeting). New arrangements will have to be made concerning the minutes of the standing committee. Standing Committee

Co-options and appointments: (Ex officio)

Treasurer: Mark Patterson, (1yr) Prop' CR 2nd JA Agreed:
Unanimous

Assistant Treasurer: Vacant

Fabric Committee Chair: Josh Johnson (1yr) Prop' JB, 2nd JC Agreed:
Unanimous

Deputy Warden: David Cobbold. (2yr) Prop' DS 2nd PS Agreed:
Unanimous

Secretary: Jonathan Burke, (1yr) Prop' DC 2nd JA Agreed:
Unanimous

Annual financial report & accounts: The circulated audited accounts having been circulated JB were Prop' MP 2nd BS and adopted unanimously. (Show of hands)

- 11 Events & Outreach committee: Item was taken out of order to facilitate item 3h. The Chair BS explained that previously it had been agreed that a Events committee be created, he suggested that it be called the Fellowship Committee although the fundamental objectives remained the same ie facilitating outreach through events and activities. However, that committee would need PCC representatives and suggested BS act as Chair with GS, JR and DC as a further PCC representatives. Additional members could be appointed as per the other committees.

- 3h Distribution of new members between committees: JA Finance. LA 2020/Eco Church, HL Safeguarding

- 3i Trustee Eligibility declaration: Previously circulated. This is a previously unknown form so has JB been circulated to all members for completion. It is not clear who should countersign such forms JB to enquire. All forms to be returned in sealed envelope to JB via wardens tray. New members please notify JB of your date of birth because this is needed to put you on the Charity Commission computer.

- 3j Issues raised at APCM: Clock repair. This was discussed. JB advised that due to the technical JB nature of the clock professional advice was required to determine whether it was category A,B or full faculty work and he has sought advice from the diocese as to whom he should contact - response outstanding. In the meantime he recommended leaving the clock alone. There was debate about whether it needed to be repaired and there was general agreement that although an estimate should be sought it was a low priority given the present financial situation. JB to speak to the individual who raised the issue.

- 4 Minutes of the meeting held on 8th April 2025. Adopted by show of hands. The chair explained that two items approved at the previous meeting needed to be confirmed as they had not been on the agenda.

- 4a £150 for snacks and essentials bundle Prop' JR 2nd GS Agreed :
Unanimous

- 4b Appointment of RT to Lock up the Ministry Centre at weekends Prop' BS 2nd JA Agreed :
Unanimous

- 5 Stewardship Committee & Financial Update. A verbal report was received from MP the main MT (Finance) points of which were; Due to a problem with Parish Share the reserve was now back to where LA (2020) we were before the reduced payment period. We hope to have a Council Tax refund in respect Vision) of the vicarage. We should start to have some income from the solar panels from Scottish Power. We have some unspent grant money but that needs to be spent on the type of work the grant was given for (Defer until CM available) but areas provisionally identified include £4,000 for low energy lighting (We would have to find the VAT), Repairs to Nave Roof £1,750, Replacement tiles on MC £700, Vestry roof needs replacement ridge tiles. £1,250. Repairs to porch stonework £5 to £6,000. Draught excluding seals to doors (No cost indicated) There is about £50,000 in reserved funds for 2020 vision it was Prop' JL 2nd LA that The church's architect (Bill Schaefer) be instructed to draw up plans for the next phase of the reordering of the back of church with a view to proceeding. Agreed in principle. Quotations and costs to be obtained before further action. The work would involve the provision of a kitchen in what is now the children's area and an additional (accessible) toilet where the existing kitchen is now. This would need a faculty.
- 7 Fabric Committee & Update. JB explained that the Faculty for the Garden of Remembrance is JB being held up as the Registrar of the Chancellors office has indicated that before the faculty can be approved the land, which is at present owned by the PCC, needs to be transferred to the diocese, in order that it can become part of the churchyard in order that it can be consecrated. While not unique this is an unusual situation and Chris Leggett, who deals with the faculty process at the Diocese is to provide further advice as to how this should be done. This may well involve some legal costs but at the moment the financial and timescale implications are unknown.
- 7a Pathway repair: The chair advised a letter had been received concerning an incident in the JB/JC churchyard when somebody fell due to the condition of the path. It is well known that JJ has been recommending the paths be replaced (£25,000 approx). We do not have the funds. After discussion it was suggested notices be affixed to the entrances (Not clear who is actioning) JB & JC will try and patch as best they can. The path repair scheme has already prioritised the site in terms of the order in which sections of paths should be replaced.
- 8 Safeguarding. Verbal report from HL. Adoption of Diocesan policy on recruitment of ex- Circ for next offenders having been previously circulated was adopted by show of hands. The Action plan meeting JB in the SG handbook also needs to be adopted. A list of church events needs to drawn up (Per notices list?). There continues to be debate about contractors and the possible need for escorts while on site. The broad brush response is that activity should cease while contractors are on site but this poses significant operational difficulties which are exacerbated by the fact that the Cafe in the MC is obviously a public area. New members need to undertake the on-line basic, foundation and domestic abuse modules (HL to supply links). For DBS applications contact Milly Casey. A dedicated email address has been set up for safeguarding reports christchurchaughtonPSO@gmail.com.
- 8b Martyn's Law - deferred due to absence of DK
- 9 Children & Youth Work -appointment of Youth Worker. The Chair gave an update. Interviews PS are due to take place on 22nd May. There was some discussion about what benefits were covered by the term house, agreed that this means rent. The occupier is responsible for Council Tax, utility charges etc. The PCC is responsible for repairs. Prop PS 2nd CR/JA Unanimous
- 10 Property issues: Peet Ave - the working party due to remove Ivy from the garage has been JC & co postponed.
Former vicarage: The for sale sign has gone. All attempts to contact SH have failed Wardens so basically we do not know at what stage the sale process has reached.
- 11 Events committee - see above + The BBQ 29th June may be linked to Ukrainian event. Quiz BS night and other risk assessment approvals devolved to Fellowship Committee. The proposed harvest Barn Dance may have to be held in the Ministry Centre.
- 12 Actions outstanding from Archdeacons visitation: JB reported that various forms needed JB & MP completion. The energy footprint tool has been partially completed and MP now has it to finish.

13 Eco church conference: Defer to next meeting

14 Piano (electric) . JR reported the existing piano is falling to bits and generously agreed to donate a similar instrument he has surplus to requirements

15 Dates and times of meetings and forthcoming events.

PCC 7:30 Tuesday 10th June 2025 Standing committee possibly Tuesday 3rd June (Provisional only)

LA

Working
party
required to
move

P J Stewart

10/6/25